



GTA BOARD OF DIRECTORS VIRTUAL MEETING
May 28, 2020
MINUTES

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- Members Present:** Ms. Addy Matney (Treasurer), Mr. David Mitchell, Ms. Inez Morris, Mr. Dick O’Neill (Board Chair), Ms. Amanda Warren (Vice Chair)
- Absent Board Members:** Mr. George Campbell, Mr. Darren Scott
- Greenlink Staff:** Jasmin Curtis (Operations & Safety Manager), James Keel (Transit Director), Nicole McAden (Marketing and Public Affairs Manager), Jason Sanders (Fleet Manager), Kayleigh Sullivan (Transit Planning Manager)
- Other City Staff:** Dorothy Dowe (City Council), Matt Efird (OMB Director), Lillian Fleming (City Council)
- Others in Attendance:** Amy Connor (New Horizon)

Mr. Dick O’Neill, GTA Chairman, called the meeting to order at approximately 12:30 p.m.

Quorum established.

Ms. Addy Matney made a motion to approve the April 23, 2020 GTA Board Minutes. Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.

No Public Comments Related to items on the agenda.

Director’s Report (James Keel):

- Later Hours Implementation delayed due to COVID-19.
- Safety and Training Specialist hired and has been on the job around 3 weeks.
- Bus Operator in Training position posted. Greenlink has already had two applicants.
- Route changes pending approval today.
- Planning to re-launch the new Trolley network on June 4. Trolley Stop Signs scheduled to be delivered by 2 p.m. today.
- Greenlink fully funded for “Low-No” award for \$5,277,325. With this funding Greenlink will procure 6 additional Proterra battery electric buses. However, Greenlink will not take delivery until GTA has its new maintenance facility. Staff are still waiting to hear back on 5339(b) grant to replace fare collection equipment.
- Greenlink resumed fare collection on May 4. Relative to COVID-19, Greenlink is currently limiting passengers per bus to 15.
- Relative to newly donated property from Greenville County for new maintenance facility on Arcadia Drive:
 - Greenlink received calls from concerned constituents. There were several articles in the newspaper. Neighborhood residents expressed concerns about bus fumes, water runoff, traffic, etc. This facility will only operate as a maintenance facility, and will not include a transit hub for passengers, so buses will depart around 5 a.m. and return to this facility after 11:30 p.m. Greenlink intends to access the property via Worley Road and does not plan to utilize any neighborhood streets.
 - Property donated by the County used as local match of \$2.75 million for grant money. The City donated \$1.4 million cash. With a new maintenance facility, Greenlink can obtain vehicles needed to operate 30-minute frequencies, which would be important to many communities in Greenville.
 - Some residents in the New Washington Heights community were under the assumption that Greenville County planned to build a park on the property. Discussion occurred about whether County Council formally endorsed a plan that included budgets for said park.
 - As a way to engage the community and be as transparent as possible, staff plans on establishing a hotline for residents to ask questions and set-up a webpage to provide updates on the status of the project. Staff wants to try to find common ground and bring life to the neighborhood. Ms. Morris suggested engaging the Washington School Alumni Association.
Mr. Mitchell stated it should be clear that GTA made no promises or commitments beyond a maintenance facility.
 - A meeting is being held tonight to address concerns of citizens in the community. GTA was not invited.

Unfinished Business:

Action Item: Proposed Route Changes to Route 504: Anderson (Kayleigh Sullivan)

Original proposal reviewed two options – one utilizing Mills Road (Option 1) and a second design that keeps some bi-directionality on Anderson Road (Option 2). Staff presented boarding and alighting data. Operations staff preferred Option 1. Greenlink installed a comment box on Rt. 504 bus for last days of public comment period. Greenlink received 16 votes. Fifteen chose Option 1 and one chose Option 2. Ms. McAden stated that after the Committee of the Whole met, there were a few more online survey participants. No additional comments.

Staff's recommendation is a hybrid of both options. The bus would still service areas with highest ridership and would return some additional service area removed with route changes in July 2019. Top boardings would be served. Two top alighting stops would not be served curbside, but would receive service on the other side of the street, which is consistent with other options. The only area of concern the new option could not address was access to Old Piedmont Highway.

Ms. Inez Morris made a motion to adopt staff's recommendation for Route 504. Ms. Addy Matney seconded the motion. Ms. Amanda Warren abstained from voting due to conflict of interest. The vote was 4 in favor and 1 abstaining. The motion carries.

Action Item: Proposed Route Changes to Route 501: Pleasantburg and Route 507: Augusta:

Mr. Keel stated information has not changed based on what was presented at COW meeting. This recommendation to Route 501 allows Greenlink to serve Arcadia Hills and the Phoenix Center. In the proposal, Greenlink would move stops from 501 to 507. Greenlink would remove two stops near Greenville Tech to allow for the Phoenix Center service (one stop had .97 persons boarding per day. The Greenville Tech entrance had 1.47 people per day). No additional calls or emails were received from the public between the COW and the GTA Board Meeting. The Route would then add service to several stops in the North Pleasantburg area surrounding Arcadia Hills. Ms. McAden stated Greenlink received a few more online survey responses after the COW met. Most liked proposal for Route 501 better than the existing route because it adds Arcadia Hills and Phoenix Center back in our service area. If GTA would like to implement the proposed change to Route 501, then staff also recommends a subsequent change to Route 507 to re-design the route to pick up all the stops in the Pleasant Valley neighborhood that were previously served by Route 501.

Ms. Amanda Warren made a motion to accept route changes to Route 501 (Pleasantburg) and 507 (Augusta). Ms. Inez Morris seconded the motion. There is no opposition. The motion carries.

New Business

Action Items: GTA Invoices (Matt Efird Director of OMB). Majority operating expenses for city of Greenville.

Ms. Addy Matney made a motion to pay invoices in the amount of \$489,182.04 subject to the availability of funds. Ms. Inez Morris seconded the motion. There is no opposition. The motion carries.

Date	Vendor	Description	Invoice #	Amount
4/30/20	City of Greenville	April 2020 expenses	86247	414,051.79
4/15/20	Coach Crafters	Midlife overhaul of bus 402	FL2246	2,486.79
4/30/20	Coach Crafters	Midlife overhaul of bus 403	FL2211	39399.34
4/30/20	Coach Crafters	Midlife overhaul of bus 403	FL2212	5,127.04
4/30/20	Coach Crafters	Midlife overhaul of bus 403	FL2413	16,059.48
4/30/20	Ivey Communications	Transit Center door upgrade	22806	2,961.80
4/22/20	LinguaLinx	Translations for public documents	86232	115.02
4/28/20	Noel Training	Phase 2 SMS Readiness assessment	2021	8,150.00
4/28/20	Proterra	Bus parts	1016173	189.22
4/30/20	Proterra	Bus parts	1016282	641.56
Total				\$489,182.04

Action Item: Public Transportation Agency Safety Plan: