



GTA BOARD OF DIRECTORS VIRTUAL MEETING
May 28, 2020
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- Members Present:** Ms. Addy Matney (Treasurer), Mr. David Mitchell, Ms. Inez Morris, Mr. Dick O’Neill (Board Chair), Ms. Amanda Warren (Vice Chair)
- Absent Board Members:** Mr. George Campbell, Mr. Darren Scott
- Greenlink Staff:** Jasmin Curtis (Operations & Safety Manager), James Keel (Transit Director), Nicole McAden (Marketing and Public Affairs Manager), Jason Sanders (Fleet Manager), Kayleigh Sullivan (Transit Planning Manager)
- Other City Staff:** Dorothy Dowe (City Council), Matt Efird (OMB Director), Lillian Fleming (City Council)
- Others in Attendance:** Amy Connor (New Horizon)

Mr. Dick O’Neill, GTA Chairman, called the meeting to order at approximately 12:30 p.m.

Quorum established.

Ms. Addy Matney made a motion to approve the April 23, 2020 GTA Board Minutes. Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.

No Public Comments Related to items on the agenda.

Director’s Report (James Keel):

- Later Hours Implementation delayed due to COVID-19.
- Safety and Training Specialist hired and has been on the job around 3 weeks.
- Bus Operator in Training position posted. Greenlink has already had two applicants.
- Route changes pending approval today.
- Planning to re-launch the new Trolley network on June 4. Trolley Stop Signs scheduled to be delivered by 2 p.m. today.
- Greenlink fully funded for “Low-No” award for \$5,277,325. With this funding Greenlink will procure 6 additional Proterra battery electric buses. However, Greenlink will not take delivery until GTA has its new maintenance facility. Staff are still waiting to hear back on 5339(b) grant to replace fare collection equipment.
- Greenlink resumed fare collection on May 4. Relative to COVID-19, Greenlink is currently limiting passengers per bus to 15.
- Relative to newly donated property from Greenville County for new maintenance facility on Arcadia Drive:
 - Greenlink received calls from concerned constituents. There were several articles in the newspaper. Neighborhood residents expressed concerns about bus fumes, water runoff, traffic, etc. This facility will only operate as a maintenance facility, and will not include a transit hub for passengers, so buses will depart around 5 a.m. and return to this facility after 11:30 p.m. Greenlink intends to access the property via Worley Road and does not plan to utilize any neighborhood streets.
 - Property donated by the County used as local match of \$2.75 million for grant money. The City donated \$1.4 million cash. With a new maintenance facility, Greenlink can obtain vehicles needed to operate 30-minute frequencies, which would be important to many communities in Greenville.
 - Some residents in the New Washington Heights community were under the assumption that Greenville County planned to build a park on the property. Discussion occurred about whether County Council formally endorsed a plan that included budgets for said park.
 - As a way to engage the community and be as transparent as possible, staff plans on establishing a hotline for residents to ask questions and set-up a webpage to provide updates on the status of the project. Staff wants to try to find common ground and bring life to the neighborhood. Ms. Morris suggested engaging the Washington School Alumni Association.
Mr. Mitchell stated it should be clear that GTA made no promises or commitments beyond a maintenance facility.
 - A meeting is being held tonight to address concerns of citizens in the community. GTA was not invited.

Unfinished Business:

Action Item: Proposed Route Changes to Route 504: Anderson (Kayleigh Sullivan)

Original proposal reviewed two options – one utilizing Mills Road (Option 1) and a second design that keeps some bi-directionality on Anderson Road (Option 2). Staff presented boarding and alighting data. Operations staff preferred Option 1. Greenlink installed a comment box on Rt. 504 bus for last days of public comment period. Greenlink received 16 votes. Fifteen chose Option 1 and one chose Option 2. Ms. McAden stated that after the Committee of the Whole met, there were a few more online survey participants. No additional comments.

Staff's recommendation is a hybrid of both options. The bus would still service areas with highest ridership and would return some additional service area removed with route changes in July 2019. Top boardings would be served. Two top alighting stops would not be served curbside, but would receive service on the other side of the street, which is consistent with other options. The only area of concern the new option could not address was access to Old Piedmont Highway.

Ms. Inez Morris made a motion to adopt staff's recommendation for Route 504. Ms. Addy Matney seconded the motion. Ms. Amanda Warren abstained from voting due to conflict of interest. The vote was 4 in favor and 1 abstaining. The motion carries.

Action Item: Proposed Route Changes to Route 501: Pleasantburg and Route 507: Augusta:

Mr. Keel stated information has not changed based on what was presented at COW meeting. This recommendation to Route 501 allows Greenlink to serve Arcadia Hills and the Phoenix Center. In the proposal, Greenlink would move stops from 501 to 507. Greenlink would remove two stops near Greenville Tech to allow for the Phoenix Center service (one stop had .97 persons boarding per day. The Greenville Tech entrance had 1.47 people per day). No additional calls or emails were received from the public between the COW and the GTA Board Meeting. The Route would then add service to several stops in the North Pleasantburg area surrounding Arcadia Hills. Ms. McAden stated Greenlink received a few more online survey responses after the COW met. Most liked proposal for Route 501 better than the existing route because it adds Arcadia Hills and Phoenix Center back in our service area. If GTA would like to implement the proposed change to Route 501, then staff also recommends a subsequent change to Route 507 to re-design the route to pick up all the stops in the Pleasant Valley neighborhood that were previously served by Route 501.

Ms. Amanda Warren made a motion to accept route changes to Route 501 (Pleasantburg) and 507 (Augusta). Ms. Inez Morris seconded the motion. There is no opposition. The motion carries.

New Business

Action Items: GTA Invoices (Matt Efird Director of OMB). Majority operating expenses for city of Greenville.

Ms. Addy Matney made a motion to pay invoices in the amount of \$489,182.04 subject to the availability of funds. Ms. Inez Morris seconded the motion. There is no opposition. The motion carries.

| Date | Vendor | Description | Invoice # | Amount |
|--------------|---------------------|-----------------------------------|-----------|---------------------|
| 4/30/20 | City of Greenville | April 2020 expenses | 86247 | 414,051.79 |
| 4/15/20 | Coach Crafters | Midlife overhaul of bus 402 | FL2246 | 2,486.79 |
| 4/30/20 | Coach Crafters | Midlife overhaul of bus 403 | FL2211 | 39399.34 |
| 4/30/20 | Coach Crafters | Midlife overhaul of bus 403 | FL2212 | 5,127.04 |
| 4/30/20 | Coach Crafters | Midlife overhaul of bus 403 | FL2413 | 16,059.48 |
| 4/30/20 | Ivey Communications | Transit Center door upgrade | 22806 | 2,961.80 |
| 4/22/20 | LinguaLinx | Translations for public documents | 86232 | 115.02 |
| 4/28/20 | Noel Training | Phase 2 SMS Readiness assessment | 2021 | 8,150.00 |
| 4/28/20 | Proterra | Bus parts | 1016173 | 189.22 |
| 4/30/20 | Proterra | Bus parts | 1016282 | 641.56 |
| Total | | | | \$489,182.04 |

Action Item: Public Transportation Agency Safety Plan:

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The drafted Agency Safety Plan presented at COW meeting and staff discussed federal regulations that led us here.

**Ms. Amanda Warren made a motion to adopt resolution number 2020-02 to approve GTA Safety Plan.
Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.**

Action Item: Update Certifications and Assurances:

Now that GTA has adopted the Safety Plan, it must also update its certifications and assurances to demonstrate that it has a Safety Plan for grant purposes.

**Ms. Inez Morris made a motion to adopt resolution number 2020-04 authorizing the filing of applications with the Federal Transit Administration and attesting compliance with the appropriate 2020 certifications and assurances.
Ms. Amanda Warren seconded the motion. There is no opposition. The motion carries.**

Action Item: Approval of Land Donation:

Board resolution needed to accept donation by Greenville County for property located at 205 Arcadia Drive to allow documentation for legal transfer of property.

Mr. David Mitchell made a motion to adopt resolution number 2020-03 to approve real estate donation from Greenville County (South Carolina) of approximately 26.58 +/- acres located on Arcadia Drive. Ms. Addy Matney seconded the motion. There is no opposition. The motion carries.

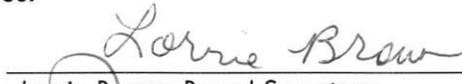
No Public Comments related to items not on the agenda.

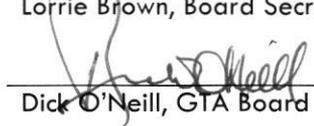
Executive Session Pursuant to SC Code of Law Title 30 Chapter 4 Section 70 A.2 for purposes of discussing proposed sale of property:

Ms. Amanda Warren made a motion Pursuant to SC Code of Law Title 30 Chapter 4 Section 70 A.2 for purposes of discussing proposed sale of property. Mr. David Mitchell seconded the motion. There is no opposition. The GTA began Executive Session.

The GTA returned from Executive Session. No action or vote was taken during executive session.

Ms. Addy Matney made a motion to adjourn. Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.

Prepared by:  Date: 6/25/2020
Lorrie Brown, Board Secretary

Approved by:  Date: 6/25/2020
Dick O'Neill, GTA Board Chair