GTA BOARD OF DIRECTORS MEETING
Greenlink Conference Room, 100 W. McBee Avenue, Greenville, SC

MINUTES
April 25, 2019

Members Present:
Mr. George Campbell (Board Chair), Ms. Addy Matney (Treasurer),
Mr. David Mitchell, Ms. Inez Morris (Vice Chair), Mr. Dick O'Neill, Mr. Darren Scott,
Amanda Warren

Greenlink Staff:
Jasmin Curtis (Safety & Training Officer), James Keel (Asst. Director), Nicole McAden
(Marketing and Public Affairs Manager), Jason Sanders (Fleet Manager) Gary
Shepard (Transportation Director), Kayleigh Sullivan (Transit Planner and Grants
Coordinator)

Other City Staff:
Micah Snead (Sr. Accountant)

Others in Attendance:
Asangwua Ikek (County Transit Planner), Eric Richey (Citizen)

Quorum established.

Mr. George Campbell, Board Chair, called the meeting to order at approximately 12:30 p.m.

Mr. Dick O'Neill made a motion to approve the March 28, 2019 GTA Board Meeting Minutes.
Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.

Board Chairman, Mr. George Campbell, welcomed Amanda Warren to her first official meeting.

Director's Report (Gary Shepard):
- Staff working on FTA “Low No” application due by May 14. City Council just had first reading to appropriate
Prisma Health settlement funds of $425,000. Greenlink staff submitted proposal to use $300,000 of this money as
local match for “Low No” for purchase of two 35 foot Proterra buses. Staff anticipates 5339 bus and bus facilities
grant to soon be announced. We are seeking letters of support from our Federal legislators.
- Staff conducted interviews for a summer intern last week. They reviewed 21 applications and interviewed 5
candidates. Next steps in process are background and drug screens.
- County Council’s calendar lists meetings on May 7 and May 21. It is anticipated that the County Finance Committee
will vote on the two year budget on May 14. The first reading of the biennial budget may occur on May 21.
- Transit land use forum at Hyatt on Tuesday, April 30 beginning at 11:30. Gary Shepard is on the panel.

Finance Committee Report from Joint Meeting with Development Committee (Addy Matney):
Financials reviewed which included discussion of increased cost of fuel. Invoices were reviewed and submitted for
payment. Correction made to the SCDMV invoice changing amount from $54 to $68.

The Finance Committee recommends paying invoices in the amount of $2,593,888.70 subject to the availability of
funds. Since this is a recommendation from the Finance Committee, a second is not required. There is no
opposition. The motion carries.

Board Invoice

<table>
<thead>
<tr>
<th>Date</th>
<th>Vendor</th>
<th>Description</th>
<th>Invoice #</th>
<th>Amount</th>
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<tbody>
<tr>
<td>4/8/2019</td>
<td>City of Greenville</td>
<td>March 2019 expenses</td>
<td>8449</td>
<td>430,499.97</td>
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<tr>
<td>3/31/19</td>
<td>Coach Crafters</td>
<td>Bus 312 parts and labor for midlife overhaul</td>
<td>FL19386</td>
<td>48,185.34</td>
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</tbody>
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3/31/19  Coach Crafters  Bus 304 parts and labor for midlife overhaul  PL19387  26,644.67
3/1/19  Delerrek  Reader's, installation for back office  18-GTA-02  71,120.00
3/21/19  Ivey Communications  Camera and installation for back office  22126  1,043.16
3/21/19  Ivey Communications  HDMI cables, monitors and other upgrades  22128  690.80
3/25/19  Mohawk Resources  Tire dolly  47443  3,859.73
4/12/19  Proterra  Chargers and installation of chargers  1006075  261,600.00
4/12/19  Proterra  Bus 3 of 4  1006076  871,757.00
4/12/19  Proterra  Bus 4 of 4  1006078  871,757.00
4/4/19  SCVDMV  Sales taxes on buses  442019-BOARD  2,000.00
4/4/19  SCVDMV  Registration fees  442019-BOARD2  68.00
4/9/19  TD Card Services  Board lunches  442019JC-BOARD  65.67
4/9/19  TD Card Services  Terminal upgrades and furniture  442019JK-BOARD  1,480.36
3/28/19  Willis of Tennessee  Added temporary bus to business auto  2340181  3,117.00

Total  $2,593,888.70

Development Committee (Inez Morris):
- Ridership is up 8% from prior month. Ridership is down 6% from last ytd. Trolley ridership is consistent.
- On time performance report showed 51% on time, 11% early and 38% late.
- We signed one new advertising contract for $7,668. Received $95,019.89 in advertising revenue since July 1.
- Fare Free Day on Friday, March 1 sponsored by the Jolley Foundation and the Piedmont Health Foundation.
- Met with GPATS and Greenville County regarding Transit Oriented Development Planning grant where they were awarded $300,000 to hire a consultant to discuss zoning ordinance along potential high capacity corridors. Presented to Ollie Senior Leadership for "Transportation Day". Gary and Nicole met Citizens Transit Academy graduates and Budget Teach-in attendees for coffee to discuss transit and answer any questions.
- Upstate Transit Coalition plans for future meetings include riding a Greenlink Proterra bus in June.
- Monthly fare pass product and implementing route changes are two remaining items on milestone report.
- Kayleigh Sullivan stated we have eight bus stops for Greenville and eight for Simpsonville remaining. There is one DOT stop left for Mauldin. There are 42 stops remaining for the County.

New Business:
Human Trafficking pledge Action item: The FTA is providing money for training for operators and transit employees for this voluntary program to help combat human trafficking. Pledge states as an agency, we are pledging to educate employees on human trafficking, raise awareness among the traveling public, and measure our collective impact by tracking and sharing key data points. We will do surveys and work with the Sheriff Department and Department of Homeland Security. By signing the pledge and returning to the SCDOT, we will gain access to their videos, etc. We are asking for funds to pay for overtime for education and printing material on buses. There will be video production costs.

Ms. Addy Matney made a Motion to authorize the Board Chair to sign the pledge against human trafficking and submit it to the SCDOT. Ms. Inez Morris seconded the motion. There is no opposition. The motion carries.

Mr. David Mitchell made a motion to adjourn. Mr. Darren Scott seconded the motion. There is no opposition. The motion carries.

Prepared by:  Lorrie Brown, Greenlink Administrative Asst.  Date:  5/23/19
Approved by:  Mr. George Campbell, GTA Board Chairman  Date:  6/27/19