Attending

Finance Committee Members: Ms. Addy Matney (Finance Chair), Mr. Matt Carter, Mr. Darren Scott

Other Board Members: Mr. George Campbell (Board Chair)

Others Present: Asanguwa Ikein (County Planning)

City Staff in Attendance: Karen Crawford (City Comptroller), Jasmin Curtis (Safety and Training Officer), James Keel (Asst. Transit Director) Nicole McAden (Program and Public Affairs Specialist), Micah Snead (Sr. Accountant), Gary Shepard (Transit Director), Kayleigh Sullivan (Transit Planner and Grants Coordinator)

Ms. Addy Matney, Finance Chair, called the meeting to order at approximately 9:30 a.m.

Mr. Matt Carter made a motion to approve the January 18, 2018 Minutes. Mr. Darren Scott seconded the motion. There is no opposition. The motion carries.

A quorum is established.

Review of December Financials by Karen Crawford, City Comptroller

Statement of Activities:
- Operating passenger revenue YTD is 7% lower than prior year. Passenger rides are down by 6%. Demand Response ridership YTD decreased by 11%. Advertising revenue decreased by 24%.
- Salaries and wages & fringes are up by approximately $185,000. Increase in retirement of around $30,000.
- Materials and supplies decreased by $110,936 due to bulk of AVL system being purchased prior year.
- Fuel cost is higher. Average cost per gallon is $2.38.
- Federal grants higher than last year. Capital items are not above the threshold to capitalize.

Accounts Payable: At December 31 we owed $601,330.66. Everything was paid except $141,164.80 owed to the FTA.

Accounts Receivable: At December 31 we were due to receive $711,848.54. We have received $345,213.14

<table>
<thead>
<tr>
<th>Date</th>
<th>Vendor</th>
<th>Description</th>
<th>Invoice #</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>2/8/19</td>
<td>City of Greenville</td>
<td>January 2019 expenses</td>
<td>84174</td>
<td>399,992.16</td>
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<tr>
<td>1/25/19</td>
<td>Dell EMC</td>
<td>Dell computer monitors</td>
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<tr>
<td>1/31/19</td>
<td>Greene Finney</td>
<td>January progress billing for FY18 audit</td>
<td>16475</td>
<td>16,000.00</td>
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<tr>
<td>2/6/19</td>
<td>Ivey Communication</td>
<td>Video decoder</td>
<td>2.20E+04</td>
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<td>1/9/19</td>
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<td>Dumper dogg for pickup truck</td>
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<td>Interior bus advertisements</td>
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<td>Annual board meeting catering</td>
<td>2112019JK-BOARD</td>
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<tr>
<td>1/31/19</td>
<td>Travelers</td>
<td>Cost for damage done</td>
<td>000552740</td>
<td>240.92</td>
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</tbody>
</table>

$424,415.05

1 The invoice relates to various items, applicable portion grant funded, GTA responsible for 20%
4 The invoice relates to Board Operating expenses

Mr. Matt Carter made a motion to recommend to the full board payment of total invoices in the amount of $424,415.05. This is subject to the availability of funds. Mr. Darren Scott seconded the motion. There is no opposition. The motion carries and will go to the full board for approval.
• Federal government drawdowns have been done. Grant for “Low No” entered and was approved at regional level yesterday. Proterra does not have charger commissioning until March 28 or 29.
• Auditors will present audit results to the full board on February 28. A few small changes were made.

Additional Items:
• Mr. Keel stated that there are two contracts in the pipeline which should be ready at the board meeting on the 28th. One is 3 year tire contract and a 3 year contract for uniforms for maintenance. These are budgeted items.
• Mr. Carter asked whether staff has thought about reorganizing trolley routes. Staff did a presentation to the City and provided updates and made suggestions on changes.
• Mr. Carter stated that perhaps transportation for hotels and the airport is more viable now with the increase in the number of hotels. Mr. Shepard stated that staff had recent discussions with the airport.
• Mr. Carter questioned where we stand on the new maintenance facility. Mr. Shepard stated that we do not have an RFP out at this time. We will submit a letter of intent relative to the land. We want to be prepared before making a good presentation to the FTA.

Mr. Matt Carter made a motion to adjourn. Mr. Darren Scott seconded the motion to adjourn. There is no opposition. The motion carries.

Minutes were transcribed by Lorrie Brown and distributed via email on Friday, February 15, 2019.