



REQUEST FOR COUNCIL ACTION City of Greenville, South Carolina

To: Honorable Mayor and Members of City Council
From: Nancy P. Whitworth, City Manager

Agenda Item No.

11i

Ordinance/First Reading
 Ordinance/Second & Final Reading
 Resolution/First & Final Reading
 Information Only

AGENDA DATE REQUESTED: January 28, 2018

ORDINANCE/RESOLUTION CAPTION:

TO APPROPRIATE \$57,500 IN THE GENERAL FUND FOR THE RECRUITMENT OF A CITY MANAGER

SUMMARY BACKGROUND:

The City Council has expressed a desire to move forward with contracting with Find Great People, LLC to lead the recruitment of a new City Manager. The price for the recruitment contract is not to exceed \$50,000, and in addition there may be travel and other expenses related to bringing potential candidates to Greenville. There is not sufficient funding available in the City Council or Human Resources budgets to absorb the cost of the contract, so additional funding will need to be appropriated in order to move forward.

IMPACT IF DENIED / APPROVED:

If funding is not approved, the City will not be able to execute a contract with Find Great People for the City Manager recruitment.

FINANCIAL IMPACT:

This action will reduce the General Fund Fund Balance by \$57,500. There is sufficient Fund Balance available for appropriation.

REQUIRED SIGNATURES

Department Director _____

City Attorney _____

OMB Director _____

City Manager _____

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Matt Efind
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Michael S. Pitts
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DocuSigned by:
Nancy Whitworth
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A N O R D I N A N C E

TO APPROPRIATE \$57,500 IN THE GENERAL FUND FOR THE RECRUITMENT OF A CITY MANAGER

WHEREAS, City Council has expressed a desire to move forward with contracting with Find Great People, LLC to lead the recruitment of a new City Manager; and

WHEREAS, additional funding is needed in order to execute the contract and provide capacity for candidate travel and related expenses; and

WHEREAS, sufficient fund balance is available for appropriation for this contract;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GREENVILLE, SOUTH CAROLINA, the amount of \$57,500 is appropriated in the General Fund for the purpose of funding a contract with Find Great People for the recruitment of a new City Manager as reflected in the attached Exhibit. This Ordinance shall become effective on the second and final reading.

DONE, RATIFIED AND PASSED THIS THE ____ DAY OF _____, 2019.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

REVIEWED:

CITY MANAGER

EXHIBIT

BUDGET AMENDMENT					
BUDGET	General Fund			REQUESTED BY	
FISCAL YEAR	2018-19			DATE	
<u>INCREASE</u>				<u>DECREASE</u>	
<u>Description</u>				<u>Description</u>	
General Fund					
Fund Balance Appropriation (Rev)	57,500				
Recruitment (Exp)	57,500				
Explanation:	To provide funding for the City Manager recruitment contract.				
DATE				APPROVED BY	
				City Council/City Manager	
				Camilla Pitman/City Clerk	
FOR OMB POSTING PURPOSES ONLY					
<u>Budget Adjustments</u>		Increase (Decrease)	<u>Journal Entry</u>		
<u>Project Code</u>	<u>Account</u>	<u>Amount</u>	<u>Project Code</u>	<u>Account</u>	<u>Amount</u>
	010-0000-390.10-01	57,500			
	010-2001-411.48-83	57,500			
	Total	115,000		Total	-
	Prepared By				
	Posted By				
	Date			Number	