



## REQUEST FOR COUNCIL ACTION City of Greenville, South Carolina

Agenda Item No.

14b

**TO:** Honorable Mayor and Members of City Council  
**FROM:** John F. McDonough, City Manager

Ordinance/First Reading
  Ordinance/Second & Final Reading
  Resolution/First & Final Reading
  Information Only

**AGENDA DATE REQUESTED:** June 12, 2023

**ORDINANCE/RESOLUTION CAPTION:**

ORDINANCE TO PROVIDE FOR THE ADOPTION OF A CITY OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2023 THROUGH JUNE 30, 2024

**SUMMARY BACKGROUND:**

The City Council held work sessions on the FY 2023-24 Operating Budget on April 10 and April 17, 2023. A public hearing is scheduled prior to first reading during the May 22, 2023 meeting to solicit public comment on the FY 2023-24 Operating Budget. This public hearing was advertised in the Greenville News on May 7, 2023.

The ordinance being presented to City Council reflects the financial program as presented in the budget workshops, with some adjustments to the revenue and expenditure figures as budget review continued.

The financial program for FY 2023-24 provides resources to fund the daily operations of the City, as well as investments to address the FY 2024 City Council Priorities.

The FY 2023-24 Operating Budget maintains the current property tax millage of 81.4 mills, increases the solid waste fee by \$1 per month, includes a 3.5% increase on the base sewer fee and an addition to the sewer rehab fee.

The draft budget ordinance also includes language creating the Department of Engineering Services.

**IMPACT IF DENIED:**

Without an operating budget in place, the City will be required to cease operations on July 1, 2023 absent a continuing resolution. If approved, the City will begin executing the operating budget for FY 2023-24.

**FINANCIAL IMPACT:**

If adopted, the budget will authorize \$267,042,711 in expenditures across all funds.

**REQUIRED SIGNATURES**

**Department Director**

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DocuSigned by:

*Karen Crawford*

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**City Attorney**

DocuSigned by:

*Leigh Padetti*

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*John McDonough*

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**OMB Director**

**City Manager**

## A N O R D I N A N C E

TO PROVIDE FOR THE ADOPTION OF A CITY OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2023, THROUGH JUNE 30, 2024

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GREENVILLE, SOUTH CAROLINA,

Section 1. In accordance with Section 2-196 of the Code of Ordinances of the City of Greenville, South Carolina, there is hereby adopted for the fiscal period July 1, 2023, to June 30, 2024, an operating budget for the City of Greenville, South Carolina, based on budget estimates of various funds as prepared by the City Manager and incorporated into the FY 2023-24 operating budget document, and as modified by the schedule listed in Section 2, below.

Section 2. The total revenues and expenditures for the fiscal period are estimated as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance Accumulated (Appropriated)</u>
General Fund	\$126,922,231	\$136,808,376	(\$9,886,145)
 <i><b>Internal Service Funds</b></i>			
Health Benefits	\$18,024,231	\$18,024,231	\$0
Risk Management	\$4,875,938	\$4,875,938	\$0
Fleet Services	\$5,477,148	\$5,477,148	\$0
 <i><b>Special Revenue Funds</b></i>			
Community Development	\$718,797	\$718,797	\$0
HOME Program	\$344,626	\$344,626	\$0
HOPWA Program	\$868,676	\$868,676	\$0
Hospitality Tax	\$17,134,296	\$20,011,903	(\$2,877,607)
Sunday Alcohol Permits	\$366,510	\$500,000	(\$133,490)
State Accommodations Tax	\$3,920,000	\$4,431,250	(\$511,250)
Local Accommodations Tax	\$6,026,531	\$5,087,360	\$939,171
Admissions Tax	\$20,000	\$0	\$20,000
Victim Witness	\$156,168	\$156,168	\$0
Utility Undergrounding	\$1,202,108	\$1,202,108	\$0
Event Management	\$1,231,360	\$1,324,551	(\$93,191)
Solid Waste	\$8,207,039	\$8,207,039	\$0
Transit	\$10,521,286	\$10,521,286	\$0
Miscellaneous Grants Fund	\$500,000	\$500,000	\$0

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance Accumulated (Appropriated)</u>
<b><i>Enterprise Funds</i></b>			
Greenville Convention Center	\$8,033,223	\$8,343,701	(\$310,478)
Wastewater	\$11,937,323	\$12,502,017	(\$564,694)
Stormwater Management	\$6,560,787	\$7,507,028	(\$946,241)
Parking	\$11,408,495	\$13,994,472	(\$2,585,977)
Greenville Zoo	\$4,936,200	\$5,636,036	(\$699,836)
Total (Memorandum Only)	\$249,392,973	\$267,042,711	(\$17,649,738)

Section 3. Within each fund, the City Manager shall have the authority to transfer appropriated funds within any of the designated expenditure categories, and such transfers shall be entered on the books of account of the City. Within each fund, the City Manager also shall have the authority to transfer funds across departmental accounts to implement salary adjustments and staff reorganization. The City Manager is authorized to approve job titles, pay grades, establish evaluation points, and make salary adjustments upon the recommendation of the Human Resources Director and within the amounts appropriated in this budget.

Section 4. A bound copy of the budget document containing detailed schedules which support the appropriations set forth in Section 2, above, shall be attested by the City Clerk and maintained as an official record in the offices of the City Manager, the Director of Management and Budget, and the City Clerk.

Section 5. The sums appropriated and set forth in the detailed schedules for personnel services shall be paid in accordance with the current pay plan, or as shown in the budget for those positions not classified under the pay plan.

Section 6. All sums received by the City of Greenville from any source whatsoever, unless by law designated for some special fund or purpose, may be used in meeting disbursements from the General Fund, as described in Section 2, above.

Section 7. Any unexpended encumbrances remaining after the conclusion of the fiscal year ending June 30, 2023, shall be re-appropriated in the fiscal year beginning July 1, 2023.

Section 8. The City Manager shall have the administrative authority to adjust the base wastewater fees by 3.5% along with an additional rehab fee, and to adjust the solid waste fee by \$1 per month effective July 1, 2023.

Section 9. The City Manager is authorized to inform the County Tax Collector, or such other officer of the County as may be appropriate, to levy such ad valorem millage as will be reasonable and appropriate to raise the ad valorem revenue reflected in the approved budget, provided such millage does not exceed the current rate unless necessary to maintain revenue neutrality due to the Greenville County property reassessment.

Section 10. There is hereby created the Department of Engineering Services. The functions and duties previously exercised within the Department of Public Works related to Engineering Services are hereby vested in said department, as well as such additional functions and duties as the City Manager may assign. The Head of the Department of Engineering Services shall be a Director level position.

Section 11. This Ordinance shall become effective on July 1, 2023.

DONE, RATIFIED AND PASSED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

REVIEWED:

\_\_\_\_\_  
CITY MANAGER