

GRANT ASSISTANCE PARTNERSHIP

2009 GUIDELINES AND APPLICATION



United Way of Greenville County
City of Greenville ~ Community Development Division
Greenville County Redevelopment Authority

Deadline for Submission: Monday, July 6, 2009

To be submitted to:

Gitonya Bolden

United Way of Greenville County

105 Edinburgh Court

Greenville, SC 29607

[P] 864.467.3536 [F] 864.467.3535

Web: www.unitedwaygc.org

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GRANT ASSISTANCE PARTNERSHIP

For several years, the City of Greenville, the United Way of Greenville County and the Greenville County Redevelopment Authority (GCRA) have provided funding to neighborhood associations striving to make a difference within their communities. In 2006, the three entities combined their separate community grant efforts into one: The Grant Assistance Partnership (GAP).

The Grant Assistance Partnership will provide grant awards to neighborhood associations that are seeking positive community development through various projects and programs.

MISSION

The GAP is a combined effort between the City of Greenville, the United Way of Greenville County and the Greenville County Redevelopment Authority to empower residents through their neighborhood associations with the goal of enhancing and improving their communities.

SOURCE OF FUNDING

The GAP is made possible through funds provided by the City of Greenville and the GCRA through their Community Development Block Grant programs (CDBG) and the United Way of Greenville County.

ELIGIBILITY

Neighborhood associations that have (or are working toward) their Articles of Incorporation and are operating in one of the following Community Development Block Grant (CDBG)-eligible neighborhoods are welcome to apply for the grant:

Arcadia Hills	Haynie-Sirrine	Southernside
Bruton Town	Judson	Sterling
Freetown	Nicholtown	Union Bleachery
Gower	Needmore-Greer	Victor Mill-Greer
Sullivan	Otis-Wilkins	Viola
Green Avenue	Pleasant Valley	West End
Greenline-Spartanburg	Sanctified Hill-Fountain Inn	West Greenville

Neighborhood associations that have completed Action Plans are eligible to receive the full grant amount of \$2,500 per year, to be used for projects as determined by the association.

Neighborhood associations that do not have complete Action Plans will not be eligible to receive the full \$2,500 grant amount. Instead, funds will be awarded on a project-specific basis.

ELIGIBLE PROJECTS

Projects should address one or more of the following areas of community development:

- Resident Involvement
- Beautification
- Communication
- Crime Prevention
- Housing Development
- Organizational Development
- Training and Education
- Capital Improvements

EXAMPLES OF ELIGIBLE PROJECTS

Preference will be given to projects that demonstrate high levels of resident involvement and contribution. Priority will also be given to projects that seek to build and sustain connections among neighbors and groups within the community. All projects should promote partnerships among neighbors and should benefit the community as a whole.

Possible projects include, but are not limited to the following examples:

Neighborhood Goal Area	<i>Suggested Projects</i>
1. Resident Involvement	<i>Festivals, Senior/Youth programs, Cultural events</i>
2. Beautification	<i>Community clean-ups, Community gardens</i>
3. Communication	<i>Neighborhood newsletters, Community directory, Fliers</i>
4. Crime Prevention	<i>Crime watch programs, National Night Out</i>
5. Housing Development	<i>Housing condition surveys</i>
6. Organizational Development	<i>Legal and accounting services, Incorporation assistance</i>
7. Training/Education/Awareness	<i>Job fairs, Summer youth employment assistance</i>
8. Capital Improvements	<i>Street lights, Neighborhood signs, Park revitalization</i>

FUNDING RESTRICTIONS

Projects on private property, with the exception of “Yard-of-the-Month”-type projects, are not eligible to receive funding through the GAP.

GRANT PROCESS

Deadline for Submitting **Monday, July 6, 2009**
Completed GAP Applications **5:00 pm**

Applications will be reviewed by a panel comprised of representatives from the United Way of Greenville County, the City of Greenville and the GCRA, as well as community leaders. Applicants will receive notification of grant awards by mail.

GAP AGREEMENT FORM

Neighborhood associations awarded GAP funds are responsible for using the grant as indicated in their application. A GAP Agreement Form will be sent with award notification. Recipients must sign and return the agreement before funds will be provided.

Funds may be requested in two ways: 1) as reimbursement for eligible expenses, based upon invoices and receipts, or, 2) as payment directly to a vendor based upon eligible expenses.

GAP EVALUATION FORM

As part of the GAP agreement, the grant recipient must complete an evaluation of their project within six months of its completion in order to be eligible to receive additional funding through the GAP. The GAP Evaluation Form will also be sent to the grant recipient with award notification and the GAP Agreement Form.

APPLICATION CHECKLIST

Please be sure your application includes the following information:

- Organization Information
- Project Budget Information
- Project Information
- Signed copy of a Board or Neighborhood Association Resolution
(A resolution form is attached.)

APPLICATION FORMAT

The application should follow the following formatting guidelines:

- Typed or printed in black ink
- No faxes or e-mails
- Please submit your completed application, *with original signatures*.

SUBMITTING THE APPLICATION

Applications should be mailed or hand-delivered to:

Gitonya Bolden, Community Impact Associate
United Way of Greenville County
105 Edinburgh Court
Greenville, SC 29607
[Phone] 864.467.3536 [Fax] 864.467.3535
gbolden@unitedwaygc.org

Applications must be received by Monday, July 6, 2009, 5:00 pm.

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GRANT ASSISTANCE PARTNERSHIP APPLICATION

Please type or print clearly, using black ink.

ORGANIZATION INFORMATION

Organization Name _____

Primary Contact for Grant Application _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Current Date _____

Does the organization currently have its Articles of Incorporation? _____

Is the organization working towards its Articles of Incorporation? _____

Does the organization currently have a completed Action Plan? _____

If 'yes', please include a copy with this Application.

TOTAL FUNDS REQUESTED \$ _____

SIGNATURE

The signature below certifies that the information included in this application is correct and that this application has been authorized by the applicant's governing body as an expression of the neighborhood's wishes.

Signature

Date

Print Name

Title (President or other Authorized Official)

PROJECT SHEET

Please complete a Project Sheet for each Project your organization plans to implement under this Application.

PROJECT TITLE _____

NEIGHBORHOOD GOAL AREA _____

PROJECT BUDGET INFORMATION

1. Amount Requested (not to exceed \$2500) _____
2. Total Project Budget _____
3. In the table below, indicate your plans for spending GAP funds for this project.

ITEM DESCRIPTION	BUDGET AMOUNT (\$)
<i>Food -</i>	
<i>Other (Please specify)</i>	

PROJECT INFORMATION – *If necessary, please use additional sheet(s) to fully explain all items.*

4. Please describe the project, its intended goals and objectives, and how it will benefit the neighborhood.

5. How do you plan to accomplish the project? Will you partner with another agency or organization? Will you rely on neighborhood volunteers?

6. Please provide a timetable for the project. What are the anticipated start and end dates? From _____ to _____

7. If this project involves an event or activity, please list the event title(s) and date(s) with a brief description:

<u>Event/Activity</u>	<u>Date</u>	<u>Description</u>
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Please complete a Project Sheet for each Project your organization plans to implement under this Application.

PROJECT TITLE _____

NEIGHBORHOOD GOAL AREA _____

PROJECT BUDGET INFORMATION

1. Amount Requested (not to exceed \$2500) _____
2. Total Project Budget _____
3. How do you plan to spend the GAP funds for this project?

ITEM DESCRIPTION	BUDGET AMOUNT (\$)
<i>Food -</i>	
<i>Other (Please specify)</i>	

PROJECT INFORMATION - *If necessary, please use additional sheet(s) to fully explain all items.*

4. Please describe the project, its intended goals and objectives, and how it will benefit the neighborhood.

5. How do you plan to accomplish the project? Will you partner with another agency or organization? Will you rely on neighborhood volunteers?

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<u>Event/Activity</u>	<u>Date</u>	<u>Description</u>
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A RESOLUTION

TO PARTICIPATE FULLY IN THE COMPLETION
OF THE COMMUNITY DEVELOPMENT PROJECT(S) SPECIFIED

IN THE ENCLOSED GAP APPLICATION

WHEREAS, _____ has identified the project(s) detailed in this GAP Application to be beneficial to the _____ community in one or more of the following realms of community development: resident involvement, beautification, communication, crime prevention, housing development, organizational development, training and education, and capital improvements; and,

WHEREAS, the members of the _____ have agreed to support and actively participate in the project(s) detailed in this GAP Application; and,

WHEREAS, the members of _____ understand that receiving GAP funding joins the neighborhood association with the City of Greenville, the Greenville County Redevelopment Authority and the United Way of Greenville County in a commitment to community development in the _____ neighborhood.

NOW, THEREFORE, LET IT BE RESOLVED BY THE DIRECTOR AND MEMBERS OF _____ OF THE _____ COMMUNITY, that this GAP Application is submitted and the project(s) detailed therein fully supported.

RESOLVED THIS _____ DAY OF _____, 2009.

Neighborhood Association Director

Neighborhood Association Member

Neighborhood Association Member

Neighborhood Association Member

Neighborhood Association Member

Neighborhood Association Member

Neighborhood Association Member