



Office Use Only:

Application# _____ Fees Paid _____
 Date Received _____ Accepted By _____
 Date Complete _____ App Deny Conditions _____

APPLICATION FOR TEMPORARY USE

Submit through Permit division, City Hall, 4th Floor

APPLICANT/OWNER INFORMATION

*Indicates Required Field

	APPLICANT	PROPERTY OWNER
*Name:		
*Title:		
*Address:		
*State:		
*Zip:		
*Phone:		
*Email:		

PROPERTY INFORMATION

*STREET ADDRESS _____

*TAX MAP #(S) _____

*CURRENT ZONING DESIGNATION _____

REQUEST

*CODE SECTION AUTHORIZING TEMPORARY USE: _____

*Brief Description of Request Including DATES, TIMES and LOCATIONS: _____

*Will a tent be used on site: ___ Yes ___ No

If yes, please provide dimensions: _____

*Other temporary structures onsite: _____

- *3. IF THE PROPERTY IS DEVELOPED, DESCRIBE THE WAYS IN WHICH THE TEMPORARY USE AND STRUCTURE WILL NEITHER ENCROACH INTO, NOR CREATE A NEGATIVE IMPACT UPON: EXISTING BUFFERS, OPEN SPACE; LANDSCAPING; PEDESTRIAN AND VEHICULAR TRAFFIC MOVEMENTS INCLUDING EMERGENCY VEHICLE ACCESS; AND, PARKING SPACE AVAILABILITY.

- *4. IF THE PROPERTY IS UNDEVELOPED, DESCRIBE THE WAYS IN WHICH THE TEMPORARY USE AND STRUCTURE WILL BE LOCATED SO AS TO ENABLE THE USE TO FUNCTION ADEQUATELY, INCLUDING ALL PARKING AND TRAFFIC MOVEMENT ASSOCIATED WITH THE USE, WITHOUT DISTURBING SENSITIVE OR PROTECTED RESOURCES, INCLUDING REQUIRED BUFFERS.

- *5. DESCRIBE THE WAYS IN WHICH THE TEMPORARY USE WILL NOT VIOLATE ANY APPLICABLE CONDITIONS OF APPROVAL THAT APPLY TO THE CURRENT PRINCIPAL USE ON THE SITE.

- *6. HAVE ALL OTHER APPLICABLE PERMITS AND INSPECTIONS BEEN ISSUED AND APPROVED OR APPLIED FOR? IF SO, PLEASE SPECIFY APPLICABLE PERMITS AND STATUS OF EACH.