

Boards and Commissions Appointment Process

January 25, 2021





Background

- City Council appoints members to 20 Boards and Commissions.
- Mayor and City Council also appoint a limited number of members to other boards, commissions, or committees which do not directly advise City Council, but act as policy-making boards and oversee the operations of their respective independent agencies.
- Under current process, requires multiple executive session meetings that are held in conjunction with the City's regularly schedule Regular and Work Session meetings.
- To streamline the process and reduce the number of executive sessions required to discuss potential appointees, members of Council propose revising the process.
- Provides more predictability for applicants on timing of appointments.

Proposed Process

- Members of Council will be divided into two groups (Group A and B) of three with the Mayor floating between groups as needed while ensuring that no quorum of Council is convened.
- Each group will have different Boards and Commissions for the review of openings and candidates for consideration.
- Recommendations from the Group will be made to the full Council on a semi-annual basis in a Special Called Executive Session Meeting for the sole purpose of finalizing appointment nominations that will be added to the agenda of the next Regular Meeting.



Proposed Process

Group A	Group B
Accommodations Tax (ATAX) Advisory Committee	Art in Public Places Commission
Design Review Board - Neighborhood	Board of Zoning Appeals
Firefighters' Pension Fund Board of Trustees	Design Review Board - Urban
Greenville Airport Commission	Greenville Housing Authority
Greenville Transit Authority	Green Ribbon Advisory Committee
Planning Commission	Public Safety Citizen Review Board
Municipal Election Commission	Construction and Maintenance Board of Adjustments and Appeals
Visit GreenvilleSC	SC TAC
Richland Cemetery Advisory Committee	
Springwood Cemetery Advisory Committee	
Public Facilities Corporation	

Proposed Process

- Applications will be accepted year-round but will only be evaluated in March and September of each year.
- Applicants wishing to be considered in March for an available vacancy must submit their application materials by February 1.
- Applicants wishing to be considered in September for an available vacancy must submit their application materials by August 1.
- Applicants may submit materials to be considered for appointment to no more than two boards or commissions at a time. Should a candidate not be selected for an appointment at the time of their initial application, their application will remain on file for two years and may be reconsidered as a vacancy arises.



Proposed Flow

